

Christ Lutheran Church
Youth and Family Ministry Coordinator Job Description

Job Status: Part-time (approximately 15 hours per week, may be negotiated between CLC and candidate)

Salary: \$12,000 – \$15,000 per year

Start Date: September 1, 2018

Position Overview:

The CLC Youth and Family Ministry Coordinator is primarily responsible for working in collaboration with the youth and family ministry team to facilitate programming for children and families as well as to communicate with existing and potential family participants. The work of the Youth & Family Ministry Coordinator and ministry team is guided by the following congregational goal:

To GROW as Disciples of Christ, our goal is to continue to nurture a community where children, families, young adults, and leaders are being formed in faith in God through practices of worship, caring, education, service, and fellowship together.

Responsibilities:

- † Create and maintain an annual youth and family ministry calendar.
- † Coordinate nursery care and facilitate ongoing faith relationships with youth and families of children from birth through age 3.
- † Coordinate weekly Sunday School programming for children age Preschool through 8th grade.
- † Oversee youth and family participation in milestone faith formation experiences including First Communion, Bible literacy, and Confirmation of Faith.
- † Facilitate youth and family participation in special events including, but not limited to, special services at holidays and summer activities.
- † Support current Middle School youth to maintain participation in youth and family faith and education programming during students' high school years.
- † Maintain ongoing communication of youth and family programs with families of Celebration preschool children as well as the surrounding CLC community.
- † Work with the Youth and Family Ministry team to oversee maintenance of facility, curriculum, and financial resources necessary to support ongoing youth and family programs.

Qualifications:

- † Background and experience in education and children's ministry.
- † Strong written and verbal communication skills as well as interpersonal skills needed to work positively with youth, families, congregants, visitors, fellow staff members, community members and partners, and church leaders.
- † Ability to work cooperatively with and facilitate the work of others in a collegial manner.
- † Supportive of the mission and vision of CLC (see next page).

To apply for this position send a current resume and letter of interest via email to Mary Satchwell at marysatchwell@gmail.com by August 10th, 2018.



Mission

Our Mission

The Mission Statement of Christ Lutheran Church

Empowered by God's love and following in the way of Jesus Christ our Lord and Savior we:

Live as disciples of Jesus, worshiping God and loving one another.

Grow as disciples of Jesus, nourishing our faith through Bible study, prayer and teaching God's love as we care for our families and community.

Share our faith as disciples of Jesus, giving our time, talents and treasures in service to God and others.

Core Values

Christ Lutheran Church of Clarendon Hills Core Values

